



Buffalo and Erie County Workforce Investment Board, Inc.

MEMORANDUM

TO: Buffalo & Erie County Workforce Investment Board

FROM: Charles G. Jones, Jr., Chairman

RE: January 19, 2017 Meeting Agenda

DATE: January 12, 2017

A meeting of the Buffalo & Erie County Investment Board, Inc. (WIB) is scheduled for **Thursday, January 19, 2017, 9 a.m., Larkin Building, 8th Floor Barton Room, 726 Exchange Street, Buffalo, NY 14210.**

The purpose of the meeting is to discuss the progress of the committees and other business of the WIB. Minutes from the October 25, 2016 WIB meeting are enclosed.

The agenda for the meeting is as follows:

- I. Executive Director's Report/Ratification Items
 - Minutes from the October 25, 2016 WIB meeting
 - One Stop Operator Procurement
 - IT Resolution
 - Budget Transfer Resolution
 - On-the-Job Training
 - Demand Occupation List
 - WIB Competitive Award Process
- II. Reports
 - Budget
 - Business Services
- III. Other Business
 - Annual Report

I look forward to seeing you at the meeting.

Enclosure(s)

c: Cesar Cabrera, Terry Chatfield, Cheryl Fisher, Christina Lopez, Heather Gresham, Thomas Mormile, Chris Sansone, Denise Raymond, Russell Sferlazza, Demone Smith, Lavon Stephens, Maria Whyte, and WIB staff

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